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17 May 1960

MEMORANDUM FOR: All FDD Personnel

1. In recent months we have seen the emergence of new requirements within the intelligence community designed to elicit information which will contribute to a truer perspective and better analysis of the manifold ramifications of Communist activities within and outside the Orbit.

2. FDD has responded to these requirements by developing new reports which focus on the efforts of Orbit nations to penetrate and influence countries of the Free World.

3. Coincident with these developments there is a need for more effective management of our personnel resources, as well as emphasis on the necessity of increasing individual employee versatility.

4. Recognizing the Sino-Soviet Bloc as the primary area of intelligence community concern, and therefore one which must have first call on FDD's resources, I deem it appropriate and desirable to reshape the organization of the Division to concentrate these resources on the main intelligence target.

5. Accordingly, I should like to announce at this time a forthcoming reorganization of the Foreign Documents Division, to coincide with the date of our move to new quarters in the Atomic Building.

6. The new organization provides for three large area branches, a support branch, and field offices. The three area branches, designated USSR Branch, Asia Branch, and Europe/Africa Branch will incorporate all personnel currently assigned to the Scientific and Technical, USSR, Eastern Europe, Far East and Western World Branches.

Each branch will be organized functionally into six sections covering the fields of politics, economics, science, sociology and military matters.

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Assignments of senior personnel in the new organization will be as follows:

USSR Branch	Chief, Deputy
Asia Branch	Chief, Deputy
Europe/Africa Branch	Chief, Deputy
Support Branch	Chief,

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Your assignments within these branches and sections will be discussed with you prior to the effective date of the reorganization.

7. The new organization will undoubtedly present a challenge to our thinking and planning, and test our ability as intelligence officers to respond to changing requirements.

8. It is also my conviction that it will provide new opportunities for individual development and service to the Agency, as well as a more effective instrument to management in carrying out the mission of FID.

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J. S. BACHALL  
Chief, Foreign Documents Division

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